



HKT Trust  
香港電訊信託

(a trust constituted on November 7, 2011 under the laws of Hong Kong and managed by HKT Management Limited)  
(一個根據香港法律於2011年11月7日成立並由香港電訊管理有限公司管理的信託)

and

HKT Limited  
香港電訊有限公司

(Incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立的有限公司)  
(Stock Code: 6823)  
(股份代號: 6823)

April 1, 2021

Dear Holder(s) of Share Stapled Units,

**HKT Trust and HKT Limited (the "Company")**

**- Notification of publication of 2020 Annual Report and Circular together with Notice and Form of Proxy for use at Annual General Meeting to be held on Friday, May 7, 2021 at 10:00 a.m. at 14th Floor, PCCW Tower, Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong (collectively the "Current Corporate Communications")**

The Current Corporate Communications of the HKT Trust, the Company and HKT Management Limited (the "Trustee-Manager", in its capacity as the trustee-manager of the HKT Trust) (in English and Chinese) are available on the Company's website at [www.hkt.com/ir](http://www.hkt.com/ir) and the website of Hong Kong Exchanges and Clearing Limited ("HKEX") at [www.hkexnews.hk](http://www.hkexnews.hk).

The 2020 Environmental, Social and Governance Report, published in electronic form only, is also available on the Company's website and the website of HKEX.

You are entitled at any time to change your elected means of receipt and/or choice of language of the Current Corporate Communications or all future Corporate Communications<sup>(Note)</sup> of the HKT Trust, the Company and the Trustee-Manager by providing reasonable prior notice in writing to the Company and/or the Trustee-Manager c/o the share stapled units registrar (the "Share Stapled Units Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, or simply completing the Change Request Form on the reverse side and returning it to the Company and/or the Trustee-Manager c/o the Share Stapled Units Registrar, using the pre-paid postage mailing label at the bottom of the Change Request Form (a stamp is not required if posted in Hong Kong). You may also send an e-mail with a scanned copy of the completed Change Request Form to [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk). The Change Request Form may also be downloaded from the Company's website at [www.hkt.com/ir](http://www.hkt.com/ir) or the website of HKEX at [www.hkexnews.hk](http://www.hkexnews.hk).

Even if you have chosen (or are deemed to have agreed) to read the website version of the Current Corporate Communications published on the Company's website in place of receiving printed copies, if for any reason, you have difficulty in receiving or gaining access to such website version, the Company and/or the Trustee-Manager will, upon your request in writing or by e-mail, promptly send the printed version(s) of the Current Corporate Communications to you free of charge. You may also request a printed copy in the other language if you have received either the English or the Chinese version.

Should you have any queries relating to the above, please call the service hotline of the Share Stapled Units Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**HKT Management Limited**  
and  
**HKT Limited**  
**Bernadette M. Lomas**

Group General Counsel and Company Secretary

Note: Corporate Communications include but are not limited to (a) an annual report; (b) an interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股份合訂單位持有人：

香港電訊信託與香港電訊有限公司（「本公司」）

- 2020 年年報及通函連同將於 2021 年 5 月 7 日（星期五）上午 10 時正在香港鰂魚涌英皇道 979 號太古坊電訊盈科中心 14 樓舉行的週年大會通告及適用的代表委任表格（統稱「本次公司通訊」）之登載通知

香港電訊信託、本公司及香港電訊管理有限公司（「託管人－經理」，以其作為香港電訊信託託管人－經理身份）的本次公司通訊（中、英文版）已於本公司網站 [www.hkt.com/ir](http://www.hkt.com/ir) 及香港交易及結算所有限公司（「香港交易所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載。

僅以電子形式發佈的2020年環境、社會及管治報告亦已於本公司網站及香港交易所網站登載。

閣下可隨時預先透過股份合訂單位過戶登記處（「股份合訂單位過戶登記處」），香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓，給予本公司及／或託管人－經理合理時間的書面通知，以更改已選擇之香港電訊信託、本公司及託管人－經理的本次公司通訊或所有日後公司通訊<sup>(附註)</sup>之收取方式及／或語言版本，或可簡單透過填妥本函背面的變更申請表，使用變更申請表下方的已預付郵費郵寄標籤（如在香港投寄，毋須貼上郵票），經股份合訂單位過戶登記處交回本公司及／或託管人－經理。閣下亦可將已填妥的變更申請表的掃描副本電郵至 [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk)。變更申請表亦可於本公司網站 [www.hkt.com/ir](http://www.hkt.com/ir) 或香港交易所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 下載。

閣下如已選擇（或被視為已同意）瀏覽在本公司網站登載的本次公司通訊的網上版本以代替收取印刷本，但因任何理由以致在收取或接收本次公司通訊網上版本時出現困難，本公司及／或託管人－經理將應 閣下書面或電郵要求盡快向 閣下寄發本次公司通訊的印刷本，費用全免。若 閣下已收取中文或英文版本的本次公司通訊，閣下亦可要求索取另一種語言版本的印刷本。

如 閣下對上述事項有任何疑問，請於辦公時間內（星期一至星期五（香港公眾假期除外）上午9時正至下午6時正）致電股份合訂單位過戶登記處熱線(852) 2862 8688查詢。

香港電訊管理有限公司  
與  
香港電訊有限公司  
集團法律事務總監兼公司秘書  
麥潔貞  
謹啟

2021年4月1日

附註：公司通訊包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

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